

multiple days.

Several electives are offered each semester that apply to this program. Among the seminars you will find are: Winter Plant Identification; Intro to NH Trees and Shrubs; Advanced ID Skills for Carex; Grasses for Beginners; Wetland Classification; Advanced Hydric Soil ID; Large Scale Soil Mapping; Wetland Hydrology Parameter; Intro to Field Indicators of Hydric Soil in the U.S., and more as needs arise.

Electives are indicated by the code **WD** at the end of a seminar description.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-1739 or send an email to professional.development@unh.edu.

For a list of workshops currently offered as part of Certificate Programs, go to: www.learn.unh.edu/pcw/pd/certificate.php and click the program of interest.

Obtain information about Certificate Programs and enroll online at: www.learn.unh.edu/pcw/pd/certificate.php

ENROLL IN A CERTIFICATE PROGRAM

Mail the form below with the enrollment fee or go to www.learn.unh.edu/pcw/pd/certificate.php

Mail to: UNH Professional Development and Training, 6 Garrison Ave., Durham, NH 03824
(603) 862-4234 • www.learn.unh.edu/pcw • professional.development@unh.edu

Enroll me in the following Certificate Program(s):

- | | | |
|--|--|---|
| <input type="checkbox"/> Coaching Children & Teens | <input type="checkbox"/> Grantsmanship | <input type="checkbox"/> Sales |
| <input type="checkbox"/> Coaching Children & Teens with ADHD | <input type="checkbox"/> Human Resources Mgmt. | <input type="checkbox"/> Supervisory Skills |
| <input type="checkbox"/> Communication Skills | <input type="checkbox"/> Leadership & Mgmt. | <input type="checkbox"/> Train the Trainer |
| <input type="checkbox"/> Desktop Publishing | <input type="checkbox"/> Professional Coaching | <input type="checkbox"/> Web Design/Development |
| <input type="checkbox"/> Engineering Mgmt. | <input type="checkbox"/> Project Management | <input type="checkbox"/> Wetland Delineation |

First Name _____ M.I. _____ Last Name _____

Birthdate (required) _____

Address _____

City _____ State _____ Zip _____

Email Address _____

Phone (day) (_____) _____ (eve) (_____) _____

Enclosed is payment for the enrollment fee (\$20 for each program):

____ check (payable to UNH) ____ Visa ____ MC ____ Discover

Cardnumber _____ Exp. date _____

Name on Card _____

Authorizing Signature _____

The Graduate School



PROFESSIONAL DEVELOPMENT & TRAINING

Short-term, Noncredit

Certificate Programs

- Leadership & Management
- Supervisory Skills
- Project Management
- Human Resources Management
- Train the Trainer
- Professional Coaching
- Engineering Management
- Sales
- Desktop Publishing
- Web Design & Development
- Grantsmanship
- Coaching Children & Teens
- Coaching Children & Teens with ADHD
- Wetland Delineation

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SEMINARS ■ CERTIFICATES ■ CUSTOMIZED TRAINING
PORTSMOUTH ■ DURHAM ■ MANCHESTER

The noncredit Certificate Programs of UNH Professional Development and Training are designed to provide you with practical knowledge and skills that help you launch a new career or advance your current profession.

Requirements of Certificate Programs

Requirements for completion vary depending on the certificate—some consist of specific required seminars, while others allow you to choose seminars from a selected variety of topics. Seminars are taught by practicing professionals from the field and the University, and are offered on a rotating basis, so that in most cases you can complete your certificate program within one or two years. For requirements, see the description of the certificate program.

To receive a certificate indicating successful completion of a program, you must be accepted into the certificate program before the completion of the second course; successfully complete the required courses including all course projects; and maintain at least 80% class attendance.

As a general policy, required courses will not be waived; however, if you have previous training or experience in a required course, with permission, a substitution may be allowed.

(For licensing requirements and information, consult the professional organizations serving these fields.)

If You Enroll in Multiple Certificate Programs

Some seminars apply to more than one certificate program. If you are enrolling in more than one program, a maximum of two seminars/courses may apply to multiple certificates.

Locations of Certificate Offerings

Requirements may be fulfilled at any location they are offered whether it's in Durham, Portsmouth, or Manchester.

Cost and How to Enroll

The cost of each certificate program varies and depends on which seminars/courses you need to take to fulfill the program requirements. You pay for each seminar/course at the time you register for it.

There is also a \$20 enrollment fee for each certificate program. To enroll use the form in this section or visit the web at: www.learn.unh.edu/pcw/pd/certificate.php

When to Enroll in a Certificate Program

You don't need to enroll in a certificate program to take a seminar or course that is part of a certificate program. However, if you plan to enroll in a certificate program, you should try to enroll before completing your second seminar/course in that program, if possible.

When Certificate Programs Start and End

There is no specific start or end date for each certificate program. You progress at your own pace by registering for the certificate seminars/courses as you prefer. These are offered at various times throughout the year. Most are one-day seminars. We suggest that you plan to complete your certificate program within two years; however, if you wish to complete it sooner, sufficient seminars/courses will be offered to do so.

COACHING CHILDREN & TEENS

Coaching adults in business, career, and personal life has been an effective way of assisting individuals assess their skills and set objectives to reach their vision and goals. Recently, the practice of coaching children and teens has become a way of helping youth to: create action steps for personal and academic goals, deal with challenging issues, and obtain guidance and support as they increase their awareness and knowledge about their own lives and future directions.

This certificate program is offered at Pease in Portsmouth and in Manchester and is designed for professionals who wish to obtain knowledge and practical skills in coaching this segment of the population. You will learn the principles of the coaching process, examine cases and share experiences, participate in dis-

ussion and exercises focusing on coaching tools and techniques, and develop strategies to coach children and teens to recognize their unique strengths as well as develop abilities to deal with challenges and issues that face this generation.

The program is geared to a broad range of professionals, such as mental health professionals, educators, career, guidance, and pastoral counselors, healthcare providers, camp counselors, and other professionals who work with children and teens. It consists of three required one-day workshops and three elective one-day workshops that can be chosen from a number of offerings. You are encouraged to complete the certificate program within two years; however, sufficient topics will be offered in one year for those who wish to complete the program sooner.

3 Required Workshops:

Fundamentals of Coaching Children and Teens:
Principles, Practice and Power
Practical Techniques and Strategies for Coaching Children and Teens
The Practicum Experience in Coaching Children and Teens

Electives (choose three):

Several electives are offered each semester that apply to this program.

Among the topics you will find seminars in are: Anxiety and Depression in Adolescent Girls; Coaching Challenging Teens; Coaching Ourselves and Children and Teens for Creativity; Crises Intervention Theories and Skills; Nervous and Unhappy: Teen Anxiety and Depression; Self-Coaching as a Path for Coaching Children and Teens; and more as needs arise.

Seminars marked with a CCT at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-1739 or send an email to professional.development@unh.edu.

New! COACHING CHILDREN & TEENS WITH ADHD

Attention deficit hyperactivity disorder (ADHD) begins in early childhood and can last through the teen years into adulthood. Children with ADHD may have difficulty focusing, listening, sitting still, following instructions, and keeping emotions in check. Increasingly, research is showing that coaching can be a powerful tool in helping children and teens deal with the difficulties they face as a result of ADHD. Coaches can help children and teens with ADHD learn how to manage their time, break down daunting tasks into manageable steps, keep themselves organized, think proactively, use mindfulness techniques, and learn to check their thinking/acting at intervals. This Certificate Program is composed of six required workshops. Three provide a basic foundation for coaching children and teens and the other three focus specifically on coaching children and teens with ADHD. This certificate program is offered at Pease in Portsmouth and in Manchester and is geared to a broad range of professionals, including special educators, teachers, mental health professionals, guidance and pastoral counselors, healthcare providers and other professionals who work with children and teens with ADHD. It consists of six required one-day workshops. You are encouraged to complete the certificate program within two years; however, sufficient topics will be offered in one year for those who wish to complete the program sooner.

6 Required Workshops

Fundamentals of Coaching Children and Teens:
Principles, Practice and Power
Practical Techniques and Strategies for Coaching Children and Teens
The Practicum Experience in Coaching Children and Teens

Classroom Interventions for Children with ADHD
Motivation, ADHD, and Learning
Strategies for Coaching Children and Teens with ADHD

Seminars marked with a ADHD at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-1739 or send an email to professional.development@unh.edu.

New! COMMUNICATION SKILLS

In today's dynamic work environment, effective communication is crucial. The best ideas and strategies are only as good as one's ability to communicate them, either in writing or verbally. Expressing yourself in positive and powerful ways is crucial. This certificate program is designed to improve your communication skills through a broad spectrum of offerings.

Writing skills, presentation skills, and interpersonal communication strategies are all addressed in this program resulting in a strong portfolio of communication skills and the practical knowledge about how to apply them in different situations and with different personalities.

The program is offered at Pease in Portsmouth and in Manchester and consists of six workshops that you choose from electives. You are encouraged to complete the program within two years. For those wishing to complete the program sooner, sufficient topics are offered each year.

Electives (choose six):

Several electives are offered each semester that apply to this program. Among the topics in which you will find seminars are: presentation skills; conflict resolution; listening skills; designing brochures and flyers; email, phone, and mail communication; customer services; good grammar; selling yourself; and more.

Seminars marked with a CS at the end of their description apply to this certificate program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

DESKTOP PUBLISHING

Learn to design and create your own newsletters, brochures, posters, ads, and longer documents using the latest professional desktop publishing creative software. This certificate program will help you become familiar with the desktop publishing workflow and will give you hands-on training in the industry's leading photo, illustration, and page layout software. You'll also get basic type and design tips that will enhance your design skills, whether you are new to graphic design or an experienced professional. A basic knowledge of computers is recommended.

This certificate program is offered in Durham. Workshops are offered each semester, allowing you to complete the program within a year.

Required Workshops:

Adobe InDesign
Adobe Illustrator
Photoshop-Beginning
Adobe InDesign-Intermediate
Elective Workshops (choose two):
Photoshop-Advanced
Adobe InDesign-Advanced
Photoshop Tips and Tricks
Graphic Design for Everyone
and more as needs arise

Seminars marked with a **DTP** at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

ENGINEERING MANAGEMENT

It is often said that engineers are promoted for their ability to analyze all the data and provide innovative and cost effective client solutions. But they then may be terminated for their lack of communication skills, inability to bring a project in on budget, and little interest in marketing to bring in new work.

The Engineering Management Certificate Program is designed to address these “soft skill” challenges by covering the basics of engineering management not taught in technical schools. This program will help you develop an understanding of the business side of engineering, whether you want to climb the corporate ladder or be more effective at managing project teams. Understanding what managers and leaders do differently and how they affect your job will help you translate your technical skills into success in the management world.

This program is offered at Pease in Portsmouth and in Manchester. It consists of 10 (mostly half-day) seminars to be completed in two years, but sufficient topics are offered if you wish to complete it sooner.

Electives (choose 10):

Examining Professional and Management Aspects of Business Communications and Human Resources in Engineering Management
Project Management
Engineering Ethics
The Engineering Organization and Management of Yourself
Leadership and Motivation in Eng. Mgmt.
Managerial Accounting in Eng. Mgmt.
Presentations without Panic
Legal Issues in Eng. Mgmt.
Marketing Engineering Services
Forensic Eng. for Civil & Structural Engineers
Managing Construction Projects—Planning, Design, Contracts, Records, Legal Issues
and more as needs arise

Seminars marked with an **EM** at the end of their description apply to this certificate program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

GRANTSMANSHIP

The Certificate Program in Grantsmanship will provide you with practical skills to develop and write grant proposals as well as manage the grant projects effectively once your grant comes in.

You will learn about researching and applying for grants, how to develop a creative idea, locate the right funding source, and write an effective proposal. In addition to grantwriting, you will also learn practical strategies for managing your project, keeping it on time and on budget, developing appropriate reporting methods, and dealing effectively with others who are involved in the project. Electives will be offered to enable you to enhance your grantwriting and fundraising skills.

The program is offered at Pease in Portsmouth and in Manchester and consists of three required workshops and two electives that can be chosen from a variety of offerings.

Required Workshops:

Fundamentals of Grantwriting
Advanced Grantwriting
Basic Project Management

Electives (choose two):

Electives will be offered in a variety of topics designed to enhance your grantwriting and fundraising skills.

Seminars marked with a **GW** at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-1739 or send an email to professional.development@unh.edu.

HUMAN RESOURCES MANAGEMENT

This program is designed for individuals in the human resources field, both experienced and newly-assigned, who desire additional training. Topics to be covered range from the technical aspects of administration to the human relations issues surrounding working with a diverse workforce.

There are no required topics, but you choose your six seminars from a list of topics that are designed to respond to the ever-changing needs of the field.

The program is offered at Pease in Portsmouth and in Manchester. You are encouraged to complete the program within two years. For those who wish to complete it sooner, sufficient topics are offered each year.

Electives (choose six):

Several electives are offered each semester that apply to this program.

Among the topics in which you will find seminars are: HR practitioner and HR management skills; employee hiring, firing, retention, and performance assessment; professional coaching; employment law and regulations; dealing with performance problems; interviewing skills; reduction in force planning and executing; strategic staffing; multi-generational staffing; communication issues; balancing work and life; time management; critical thinking; and more

Seminars marked with an **HR** at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

LEADERSHIP & MANAGEMENT

“Leaders are born, not made” OR “Leaders are formed through their experience and training.” Which do you believe to be true? Clearly, there are two schools of thought concerning leadership. If you believe that within the scope of every job and position, the potential for leadership not only exists, but is demanded, this program is for you. Whether you are a supervisor, manager, team or project leader, or someone who wants to enhance their leadership and management abilities, this certificate program will focus on a variety of skills that enable you to become a better leader and manager. Leadership is not bestowed by high rank or title. It is a quality and ability to motivate and influence others, to instill vision and purpose, and to guide others to accomplish the overarching goals of the organization.

This program is offered at Pease in Portsmouth and in Manchester and consists of six seminars that you choose from a variety of electives that let you explore the attributes of leadership and management that will enhance your capabilities. You are encouraged to complete the programs within two years, but sufficient top-

ics will be offered if you wish to complete it sooner.

Electives (choose six):

Several electives are offered each semester that apply to this program.

Among the topics in which you will find seminars are: The Power of Self-Management in Leadership; Strategic Planning; Emotional Intelligence; Influencing Behavior in the Workplace; Employee Engagement; Appreciative Inquiry; Creating a Positive Work Environment; Creative Innovation; How to Create a Resilient Workforce; Leadership for Every Situation; Managing Organizational Change; and more.

Seminars marked with an **LM** or **LD** at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

PROFESSIONAL COACHING

Professional coaches are in great demand and the need for them is only growing. Employers are realizing that coaching is a cost-effective way to help their employees increase effectiveness, think more creatively, take on greater responsibility, and grow professionally. The result? A better performing organization and a loyal workforce. Likewise, individuals are turning more frequently to coaches for help in developing and implementing career plans.

As a consultant, are you prepared to meet your clients’ coaching needs? As a manager, would you like to implement a coaching program in your own company? As an internal coach, would you like additional training to better serve your company? As a career-seeker, would you like a career where you can help people reach their highest professional potential?

This certificate program is designed exclusively to meet the needs of the evolving coaching profession. It provides a structured, but flexible, program that includes a 5-session core principles and practices seminar and four one-day specialization seminars that will equip you with the necessary toolbox of techniques and methods needed to become a skilled and confident professional coach in a business career or life satisfaction capacity. This program’s two-tiered approach will allow you to work with the “whole client” within the context of the “whole system” in which they operate.

Required Courses:

The Art of Coaching (a core prerequisite comprised of 5 one-day sessions)

Plus the following one-day seminars:

Negotiation Skills for Coaches
Gender Dynamics in Coaching

Electives (choose two):

Several electives are offered each semester that apply to this program. Among the topics you will find seminars in are: Analyzing Workstyles; The Executive’s Coach; Strategic Influencing Skills; Coaching the Woman Executive; Coaching the Executive, and others.

Seminars marked with a **PC** at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

PROJECT MANAGEMENT

Project management isn’t just for project managers, engineers, and IT professionals. As an organization grows the number of changes being proposed and implemented will increase and the number of different people and departments responsible for and involved

in the change increases. More changes require or should require technology, causing the cost of the change to become more significant, having the potential to affect customers and revenue, and therefore increasing business risk. What once was simple when an organization was small has the potential of becoming complex and costly.

This certificate program consists of a series of workshops that are on the leading edge of where project management is headed. Project management is presented as a business process that is an extension of the organization's planning process, not just a series of isolated methods & techniques. You will apply project management principles to specific business situations as well as learn methods for influencing others in applying sound practices across your organization. The certificate will provide anyone responsible for or participating in a business initiative or project with valuable information and skills that can be implemented immediately to sustain improved business results.

Upon completion of the program, you will have:

- experienced various real-life project management scenarios, including technical projects, individual projects, and cross-functional team projects;
- gained valuable information from experienced instructors who practice these techniques on a daily basis;
- gleaned unique ideas from professionals from other organizations and industries;

You are encouraged to complete the program within two years, but sufficient topics will be offered if you wish to complete it sooner.

Required Workshops:

Intro to Basic Project Mgmt. (2-day seminar)

*Topics in Advanced Project Management
Project Cost Management: A Guide to Earned Value Management

Project Management for Managing Business Change

*Project Risk Management: Dealing with Uncertainty in the Project Environment
Analyzing Workstyles: Using MBTI to Improve Communication

Teambuilding for Increased Productivity

Seminars marked with a PM at the end of their description apply to this program.

***Note:** Basic Project Management is a prerequisite for Advanced Project Management and Project Risk Management, unless you have the approval of the instructor.

Also available, but not part of this certificate program, is an online Project Management Exam Prep Course. For information, go to: <http://www.learn.unh.edu/pm>.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

SALES

Sales skills are vital in any economic climate, from boom times to bust, and apply to every industry, from service to technical. The sales professional's success is based on gaining a genuine understanding of clients' needs and matching them to the product or services the sales professional is representing. This certificate program will help you develop or enhance the necessary skills of scouting prospects, probing the clients' needs, presenting the product or service, and closing the deal. Whether you are new to sales or an experienced professional, this program will teach you the essentials of successful sales.

The program consists of six electives chosen from a number of offerings. You are encouraged to complete the program within two years, but sufficient topics will be offered if you wish to complete it sooner. The program is offered at Pease in Portsmouth and in

Manchester.

Electives (choose six):

Sales Boot Camp

Consultative Selling

Negotiating and Closing: Land the Deal!

Selling Skills for Engineers and

Technical People

Presentations without Panic

Scouting Sales Prospects

Brochures, Leaflets and Newsletters

Tips for Making Business Writing Effective

Seminars marked with SALES at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

SUPERVISORY SKILLS

In today's workplace, individuals are often promoted to supervisory responsibilities because they have developed technical expertise in their positions. However, often they are unable to effectively supervise their workforce. This certificate program has been developed in response to the need to train new or inexperienced supervisors in the interpersonal aspects of supervision and to help or assist established supervisors to advance their skills.

The program consists of six one-day workshops, including three required seminars and three electives chosen from a number of offerings. The program is offered at Pease in Portsmouth and in Manchester and can be completed within two years. For those who wish to complete the program in a shorter timeframe, sufficient topics are offered each year.

Required Seminars (choose three):

Stepping up to Supervisor OR

Foundations of Supervision

Employment Law and Regulations OR

Employment Law from Soup to Nuts

Analyzing Work Styles

Conflict Resolution

Electives (choose three):

Several electives are offered each semester that apply to this program. Topics you will be able to choose from include: critical thinking, change management, financial management, interpersonal and communication skills, teambuilding, hiring and firing, performance appraisal and conflict resolution, and more.

Electives change and are indicated by the code SS at the end of a seminar description.

For a list of seminars currently offered, go to: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

TRAIN THE TRAINER

As the training function becomes more decentralized in today's business environment, the need for training skills is growing. Managers, supervisors, and other personnel often find themselves responsible for training their staff. This program provides both the foundations of training and more highly developed skills for effective training. It is applicable to training and development professionals as well as functional managers and designated workplace trainers.

This certificate program is offered at Pease in Portsmouth and in Manchester, and consists of six one-day seminars. You are encouraged to complete the program within two years, but sufficient topics will be offered if you wish to complete it sooner.

There are no required topics. A total of six seminars

must be taken and you can choose from a variety of electives.

Electives (choose six):

Several electives are offered each semester that apply to this program. Topics you will be able to choose from include: designing training, analyzing work styles, training techniques, dealing with challenging participants, presentation skills, understanding learning, creating effective learning environments, and more.

Electives change and are indicated by the code TT at the end of a seminar description.

For a list of seminars currently offered, go to: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

WEBSITE DESIGN/ DEVELOPMENT

Today's business and personal use of the worldwide web has created a growing demand for professionals who can create, program, design, and maintain websites. This certificate program teaches you the basics of website design and development. Workshops are offered in Durham and provide hands-on skills that you can apply to your office or home website. The program consists of six required workshops. You are encouraged to complete the program within two years, but sufficient topics are offered if you wish to complete it sooner.

Required workshops:

Creating Web Pages I: Basics of HTML

Creating Web Pages II: Basics CSS

Creating Web Pages III: CSS & Box Model

Dreamweaver I or II

Principles of Web Design

Photoshop for the Web OR Using Fireworks

Seminars marked with WEB at the end of their description apply to this program.

For a list of seminars currently offered, visit the web at: www.learn.unh.edu/pcw/pd/certificate.php.

To enroll in a certificate program use the form in this catalog or visit the web. For more information, call (603) 862-4344 or send an email to professional.development@unh.edu.

WETLAND DELINEATION

UNH Professional Development and Training offers a certificate program for individuals desiring training in wetland delineation to meet certification requirements. Those receiving the Certificate of Wetland Delineation at the completion of the program will have taken the minimal standards for 12 noncredit semester hours (150 hours of contact time) for NH Certified Wetland Scientists. The program is designed to assist candidates with the academic side of the NH State Certification. Finally determination about acceptance of academic hours for state certification is solely in the judgment of the New Hampshire Board of Licensure. Please note that field experience is also required, but not provided in this program.

The UNH Wetland Delineation Certificate Program consists of one required course (3.7 UNH CEUs; 37.5 hours) and a minimum of 11.3 elective UNH CEUs (112.5 hours) from botany, wetland science, and soil science workshops. Upon successful completion of the certificate requirements a UNH Certificate of Wetland Delineation will be awarded. A permanent academic record of courses completed at UNH will be maintained at the Registrar's Office.

Required Course:

U.S. Army Corps Wetland Delineator Methods (37.5 hours)

Electives (112.5 hours required):

Note: some seminars are one day (6 hours); others are